



The King guide - Order Entry

- Front Desk - Order lookup

Problem

- If waiting for an order, how to find it in the King?

Solution

- When you log into the King, on the left-hand side under MODULE SELECTION choose **ORDER ENTRY** module ([image 1](#))
- Under MODULE MENU, please choose **SEE ALL DOCUMENTS** ([image 2](#))
- When See All Documents option is selected, documents that are Unused, In Progress, Transferred or On Pause will appear ([image 3](#)). For each document, information such as name of the document, date, status, owner and action are visible (column titles)
- If you want to sort the documents out, you can do it by clicking on one of the column titles
- If you click on Owner, it will sort the documents in an alphabetical order ([image 4](#))
- If you want to preview a document, click on the **eye button under Action** ([image 5](#))
- When a new window opens and the document loads, you can scroll through the document and if you want to choose it, click on **Pick Document** ([image 6](#))

IT SUPPORT

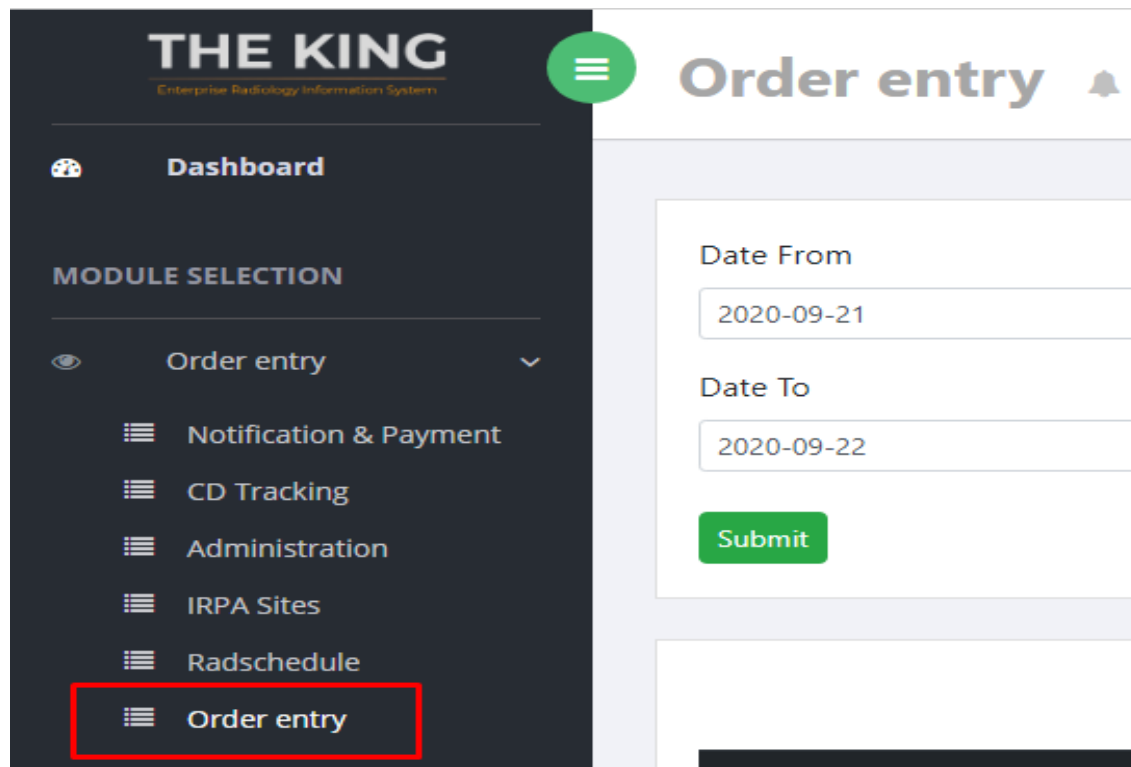
Houston Medical Imaging

- When you click on Pick document button, the document will be picked. You will need to click on **GET ORDER** and the document will be loaded there.
- If the document was In Progress or On Pause, “Note for user” window will appear where you can leave a note for the owner of the document (image 7). Then again, you will have to click on GER ORDER to load the document you have picked.

NOTE: *Please note that if you are looking for an order, it would be the best to choose Unused documents. Documents that are already in progress are typically finished within few minutes.*

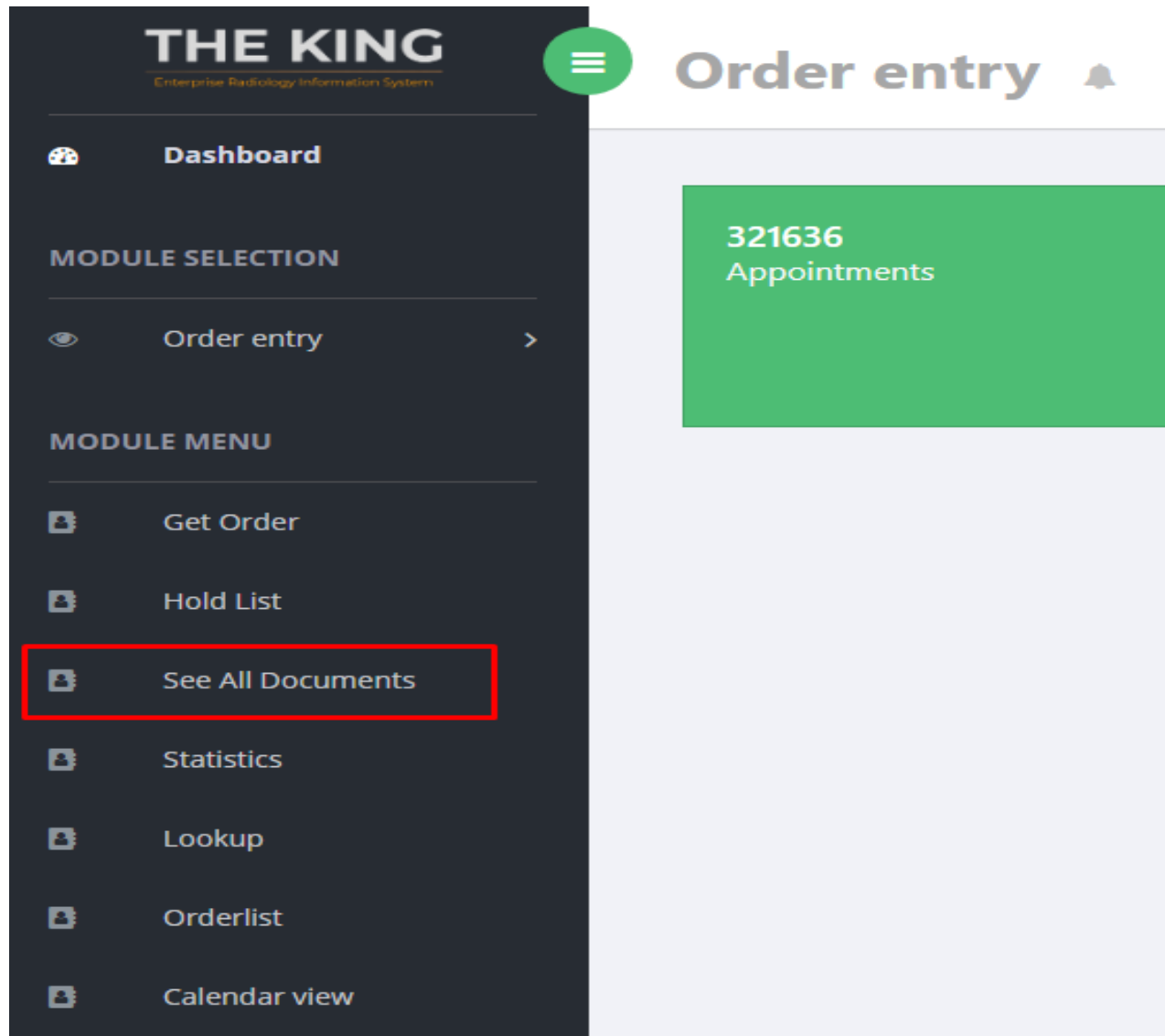
Images

1. Image 1



The screenshot displays the 'THE KING Enterprise Radiology Information System' interface. On the left is a dark sidebar with a 'Dashboard' button and a 'MODULE SELECTION' section. Under 'MODULE SELECTION', the 'Order entry' option is highlighted with a red rectangle. The main content area is titled 'Order entry' and features two date input fields: 'Date From' (2020-09-21) and 'Date To' (2020-09-22). Below these fields is a green 'Submit' button.

2. Image 2



3. Image 3

THE KING
Enterprise Radiology Information System

Dashboard

MODULE SELECTION

Order entry

MODULE MENU

Get Order

Hold List

See All Documents

Statistics

Lookup

Orderlist

Calendar view

Made with by HMI & NEST387
2017 - 2020

Order entry

Date From
2020-09-21

Date To
2020-09-22

Time From
10:04AM

Time To
12:10PM

Submit

Paused Documents: 10

Transferred Documents: 41

In Progress Documents: 26

Finished Documents: 41.141

You are logged in as:
Nemanja Jovanovic

Search:

ID	Name	Type	Date	Status	Owner	Action
76	UH_ORDER_Rumgay_April_495	PDF	2020 Sep 09 12:11 pm	In Progress	Itula	
75	83_624307974	PDF	2020 Sep 08 09:29 am	In Progress	sflores	
74	835_catscan-1d4e552a579afcefeb8518eacb1638948d2a0580_catscan	PDF	2020 Sep 09 02:28 pm	In Progress	mmoran	
73	75230_624079425	PDF	2020 Sep 05 01:14 pm	In Progress	mspurlock	
72	75182_ultrasound-0bfaec8613ea93fb7f1a279e8d185e03eae2b84b_ultrasound	PDF	2020 Sep 09 12:11 pm	In Progress	adashtabadi	
71	75181_magnetic-6491fe36f09c50b28bbbbe572ba51d1c266f0fc5_magnetic	PDF	2020 Sep 09 12:11 pm	In Progress	jtrvino	
70	75165_624012400	PDF	2020 Sep 05 01:01 pm	In Progress	smendoza	
69	75080_623940778	PDF	2020 Sep 05 12:56 pm	In Progress	lvillarreal	
68	748_624826266	PDF	2020 Sep 09 01:20 pm	In Progress	owischerth	

4. Image 4

THE KING Enterprise Radiology Information System

Order entry

Dashboard

MODULE SELECTION

Order entry

MODULE MENU

Get Order

Hold List

See All Documents

Statistics

Lookup

Orderlist

Calendar view

Made with by HMI & NEST387 2017 - 2020

Date From: 2020-09-21, Time From: 10:17AM, Date To: 2020-09-22, Time To: 12:10PM, Submit

Paused Documents: 10, Transferred Documents: 41, In Progress Documents: 28, Finished Documents: 41.218

Search:

ID	Name	Type	Date	Status	Owner	Action
72	4449_627962116	PDF	2020 Sep 21 10:12 am	Unused	*	
71	4448_627961182	PDF	2020 Sep 21 10:11 am	Unused	*	
70	4447_627960958	PDF	2020 Sep 21 10:10 am	Unused	*	
69	4446_627958810	PDF	2020 Sep 21 10:07 am	Unused	*	
13	20200908111308440826	PDF	2020 Sep 09 12:08 pm	Unused	*	
78	75182_ultrasound-0bfaec8613ea93fb7f1a279e8d185e03eae2b84b_ultrasound	PDF	2020 Sep 09 12:11 pm	In Progress	adashtabadi	
37	3354_626931638	PDF	2020 Sep 16 03:05 pm	Transferred	admin	
36	3351_626927683	PDF	2020 Sep 16 02:59 pm	Transferred	admin	
30	2864_626528772	PDF	2020 Sep 15 03:01 pm	Transferred	admin	

5. Image 5

THE KING
Enterprise Radiology Information System

Dashboard

MODULE SELECTION

Order entry >

MODULE MENU

Get Order

Hold List

See All Documents

Statistics

Lookup

Orderlist

Calendar view

Made with by HMI & NEST387
2017 - 2020

Order entry

Date From
2020-09-21

Time From
10:17AM

Date To
2020-09-22

Time To
12:10PM

Submit

Paused Documents: **10**

Transferred Documents: **41**

In Progress Documents: **28**

Finished Documents: **41.218**

You are logged in as:
Nemanja Jovanovic

Search:

ID	Name	Type	Date	Status	Owner	Action
72	4449_627962116	PDF	2020 Sep 21 10:12 am	Unused	*	
71	4448_627961182	PDF	2020 Sep 21 10:11 am	Unused	*	
70	4447_627960958	PDF	2020 Sep 21 10:10 am	Unused	*	
69	4446_627958810	PDF	2020 Sep 21 10:07 am	Unused	*	
13	20200908111308440826	PDF	2020 Sep 09 12:08 pm	Unused	*	
78	75182_ultrasound-0bfaec8613ea93fb7f1a279e8d185e03eae2b84b_ultrasound	PDF	2020 Sep 09 12:11 pm	In Progress	adashtabadi	
37	3354_626931638	PDF	2020 Sep 16 03:05 pm	Transferred	admin	
36	3351_626927683	PDF	2020 Sep 16 02:59 pm	Transferred	admin	
30	2864_626528772	PDF	2020 Sep 15 03:01 pm	Transferred	admin	

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6. Image 6

Document Preview

1 of 4

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Read aloud

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Draw

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Highlight


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Erase

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📌



HOUSTON MEDICAL IMAGING

A tradition of Excellence in Patient Care

3310 Richmond Avenue, Houston, TX 77098

9180 Katy Fwy Suite 100, Houston, TX 77055

427 W 20 th St, Suite 401, Houston, TX 77008

3301 South Shepherd Dr, Houston, TX 77098

9230 Katy Freeway, Suite 440 Houston, TX 77055

Phone: 713 589 5231 . Fax: 713 383 9933

Physician: Dr. Shikha Bharaktiya

D.O.B: 10/10/2020

Chief Complaint / History of Present Illness (Please describe the problem and your symptoms):

None I am taking Amiodarone HCL 200 mg

Height: 6'1" Weight: 230

Next appointment with your referring physician: Date 2020-12-10 Time 10:30

Are you experiencing pain or other symptoms at this time? Yes ☐ No ☒

If yes, please describe:

Cancel

Pick Document

7. Image 7

